

King East Neighbourhood Association (“KENA”)

Board Meeting

Thursday, May 19, 2016

Downtown Community Centre, Preschool Room

Start Time: 8 pm

AGENDA

1. Welcome and Overview (5 min) Annie
2. Relating Stories (30 min)
 - What new skills have you learned since KENA started? All
 - What do you like about your role, what do you dislike?
3. Role of the Chair (5 min) Annie
4. Role of the Board
 - We each have two hats (5 min) Annie
 - How we are working as a group (15 min) Discussion
5. Passing Board Governance Policies (20 min) Discussion
 - Code of conduct
 - Communication
 - Internal: emails and messaging between board members and project leaders
 - External: social media, communication with businesses, ‘public face of KENA’
 - Finance
6. Slack Guidelines (10 min) Annie
7. KENA Calendar - set a schedule (10 min) Discussion
 - Events
 - Regular meeting schedule
 - Major City events relevant to KENA
 - Quarterly newsletters (Summer edition due end of May)
 - Fiscal year end
8. Other Business
 - Banner - recognition for our community partners Jennifer
 - Ray of Hope press release Jennifer